



**Welcome to Beyond The Bell!  
2024-2025**

**Registration Process:**

Early registration for Beyond the Bell (BtB) in the morning & after school is recommended to ensure that your student may attend the program at any time during the 2024-2025 school year.

A student cannot attend the program until we have received a completed 2024-2025 Beyond The Bell Registration Form.

**Registration Requirements:**

Must be a currently enrolled student at the Franklin School of Innovation.

Must have a completed 2024-2025 registration form prior to attending Before or Beyond the Bell.

**Registration:**

**This can be completed through the My School Bucks app or website.**

**Billing and Payment Rates:**

**Morning Program: \$1.00**

**Afternoon Program: \$15.00**

**Wednesdays and Early Release Days: \$25.00**

You will receive an electronic invoice weekly for the times BTB was utilized. Failure to make your weekly payment within 10 days will incur a \$5.00 late fee for each invoice.

**Beyond the Bell Scholarship Program:**

FSI is using a single method to determine eligibility for needs-based scholarships, the Free and Reduced Lunch application. Scholarships may be granted even if families do not qualify for free lunch, depending on school financial capacity. This system will ensure that families only need to complete one application and will provide an equitable process across our programs. The Free and Reduced lunch application is processed through MySchoolBucks.

If you have any questions, please contact Ron Scott at [rscott@thefsi.us](mailto:rscott@thefsi.us) or (828) 335 - 1053

## **Drop-Off and Pick-Up Policies and Procedures**

For the safety of your child, please ensure that an authorized adult signs the child in and out every day. Only adults listed on the child's registration are allowed to pick them up. When picking up your child, please be ready to show your photo ID to the staff and enter the PIN associated with your child on the provided keypad. If your child is expected to attend the program but does not arrive and was not absent from school, the staff will promptly notify parents, guardians, and emergency contacts. Thank you for your cooperation in keeping our children safe.

## **Rules and Expectations**

### **1. Respect for Everyone**

All students must treat peers, staff, and volunteers with respect. This includes no bullying, name-calling, or derogatory language. Everyone deserves to feel safe and valued in our program.

### **2. Appropriate Physical Interaction**

Students are expected to maintain appropriate physical boundaries at all times. No inappropriate touching or physical aggression will be tolerated.

### **3. Use of Appropriate Language**

Students must use kind and respectful language at all times. No swearing, insults, or hurtful comments will be allowed.

### **4. Follow Instructions and Stay Engaged**

Students are expected to listen to and follow instructions from staff members. Participation in activities is encouraged, and students should stay engaged and contribute positively to the group.

### **5. Respect for Property**

Students are responsible for program materials, equipment, and the facility. Any damage to property, including school, program, or other students' belongings, will not be tolerated.

## **Steps of Discipline**

### **1. Positive Redirection and Timeout/Check-In**

If a student breaks a rule, the first step will be positive redirection. A staff member will guide the student toward better behavior, reminding them of the expectations. If the behavior continues, the student will have a timeout or check-in, during which they will have a brief period to reflect on their behavior.

### **2. Call to Parents**

If a student's behavior does not improve after positive redirection and timeout/check-in, the parents or guardians will be called to inform them of the situation. The student will also be encouraged to discuss their behavior with their parents.

### **3. Removal from the Program**

If inappropriate behavior continues despite previous interventions, the student may be suspended from the program for a specified period or permanently, depending on the severity and frequency of the incidents. Parents will be informed of this decision in advance. These rules and disciplinary steps are in place to maintain a safe, respectful, and productive environment for everyone involved in the Beyond the Bell program.

## **Attendance**

Attendance will be taken at the beginning of the program, and staff members will adjust their student rosters accordingly as students are picked up. If a student is expected to attend but does not come to the program, BtB staff will notify the parent/guardian, as well as the school staff. If a student needs to attend unexpectedly, we will accommodate drop-in students up to the capacity allowed by our staffing for the day. Drop-in students **MUST STILL REGISTER THROUGH MY SCHOOL BUCKS**. Drop-in attendance will be billed through MySchoolBucks.

## **Late Pick Up**

If you are running late and will not be able to pick up your child promptly at 6 pm, please call Ron Scott at 828.335.1053. We will charge a \$1 fee for every minute late past 6 pm.

## **Location:**

BtB will operate out of the Community Room. You will sign your child out in the sign-out

notebook located at the parent table in the Community Room. Being outdoors is an extension of our classroom, and we will be spending a significant portion of our programming time outside, weather permitting. Please ensure that your child has appropriate outerwear and footwear to adapt to changing temperatures and terrain.

### **School Dismissal Procedure for BtB Program Participants**

Middle school students will remain in their classrooms until high school students are dismissed. High school students should go directly to the Community Room to check in for BtB. All students will be supervised by school staff.

Once high school students are dismissed, counselors will escort all BtB students to the Community Room. We will have a brief session with everyone and then break out into our BtB Club Zones.

### **Program Closed/Holidays**

Sept. 4th: Labor Day

Oct. 20th: Teacher Work Day

Nov. 10th: Veteran's Day

Dec. 20-29: Winter Break

Jan. 1st-2nd: Winter Break

Jan. 3rd: Teacher Work Day

Jan. 15th: MLK Day

Feb 9th: No School

Feb 12th: Weather Makeup Day (No School Unless Sept. 29th: Teacher Work Day Needed)

Mar 15th: Teacher Work Day

Mar. 18th: Weather Makeup Day (No School Unless Nov. 22nd-24th: Fall Break Needed)

Mar. 27th: Spring SLC's (RLD)

April 1st-5th: Spring Break

April 24th: Passages Day (RLD)

May 27th: Memorial Day



### **Inclement Weather Policy**

In the case of severe weather conditions, Beyond the Bell in the Morning & Afterschool will adhere to the FSI Inclement Weather Policy. If there is severe weather, FSI will announce any delays or closures as needed by the Executive Director. Families will receive information about school closures or delays directly via text and email. Additionally, closures and delays will be posted on the school website and announced on WLOS. Please note that Franklin does not observe school closings or delays in Buncombe County, Asheville City, or other neighboring districts. It is crucial to keep all contact information up-to-date to ensure that you receive accurate and timely notifications about school closures. For efficient communication, we kindly request that you rely on phone, email, website, or WLOS rather than contacting the school directly for information about closures or delays.

### **Medications**

If your child needs to take medication during program hours, BtB staff will work with FSI Office Administrative staff or the school nurse to ensure that the necessary forms are on file and that medications are administered as prescribed. Please get in touch with [rscott@thefsi.us](mailto:rscott@thefsi.us) if your child requires medication during program hours.

### **Clubs**

We are thrilled to offer our students and families the opportunity to participate in our clubs this year. FSI Clubs will operate after school hours and are available to all students participating in the Beyond the Bell program. The Beyond the Bell Club Zones will be dedicated enrichment activity zones supervised by Beyond the Bell staff. The BtB Club Zones will feature intentional activities that fall under three main categories: Let's Play!, Create It!, and Chillax. In each zone, students will have choice-based options determined through collaboration between students and BtB staff. Our goal is to provide programming that is engaging, fun, and meets the needs and interests of the students.

### **Beyond the Bell Clubs:**

Golf Club  
Gaming Club  
Robotic Club  
Chess Club  
Quadrobic Club  
Outdoor Clubs

**More clubs will be added throughout the school year so stay tuned!**

### **Code of Conduct**

At Franklin, our standards for student behavior are just as high as our academic standards. To become the next generation of leaders, our students need to develop a strong ethical foundation that emphasizes self-respect, respect for others, empathy, compassion, and honesty. We aim to achieve this by setting clear behavior expectations, demonstrating these behaviors through the actions of our faculty and staff, and fostering the character development of our students through consistent positive reinforcement and fair consequences. By doing so, our students will acquire the essential skills of ethical leadership that will benefit them throughout their education and beyond.

We recognize that our school culture is built on the understanding that our actions stem from the choices we make, and we are willing to take responsibility for the outcomes of those choices. The following guidelines outline our Code of Conduct in straightforward terms:

1. I will strive to do my best academically, socially, and personally.
2. I will hold myself accountable for my behavior and performance.
3. I will demonstrate compassion in my actions.
4. I will be honest with myself and others.
5. I will take responsibility for the consequences of my decisions.

**We are excited for a fantastic school year at Beyond the Bell in the Morning and Afterschool!**