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| Minutes | Date 02-10-2015 | Time 6:15pm  | 21 Innovation Drive, Asheville, NC |
| Meeting cHAIRED by | Danielle Moser, Chair  |
| Note taker | Katie Locke, Secretary  |
| ATTENDEES including guests  | David Brigman (Guest), Pat Feehan, Eric Hardy, Andrew Zetterholm, ,Michelle Vruwink, Danielle Moser, Elizabeth Brazas, Dave Torbett,  |
| absent | Katherine Thiel, Linda Tatsapaugh |
| Agenda topics |
| Topic: Housekeeping items  | Time: 615 - 625 | Presenter: Danielle moser  |
| Discussion | Welcome and recognize guests- David BrigmanMission**The Franklin School of Innovation is preparing the next generation of leaders, capable of solving problems and participating effectively and ethically as local and global citizens.****Through challenging academics, real-world learning, and community engagement, our students discover their potential, develop persistence, and recognize the value of others. Our graduates are ready for the future they will create.**Reschedule March Board Meeting March 5th at FSI at 6.15Schedule Board Retreat (ALL PLEASE BRING CALENDARS) - SAT, March 21st. 1 to 4 pm |
| Topic: ACTION ITEMS  | Time: 625 - 630 | Presenter: Danielle moser  |
| Discussion | As needed per motions below.  |
| Motion - APproved | * Approve Minutes from January 27, 2015 meeting - EB , AZ seconded Accept as written
* Executive Committee Nominates: - Eric Hardy for position of Treasurer- Approved
* - Jutta von Dirke as Community Board Member to serve on Finance Committee – Motioned, DM, PF, Approved
* Approve new hires George Anton – Title 1 Math Teacher, PF moved, DT Second. Approved without objection
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| Action items | Person responsible | Deadline |
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| Topic: Finance Update | Time: 630 - 640 | Presenter: Eric hardy  |
| Discussion | 100K roughly revenue over expenses. Budget amendment will be presented next monthApril 2015-16 budget. 1st Disbursement in July 2015, based on projected enrollment.  |
| Action items | Person responsible | Deadline |
| MV , EH will meet with Acadia on Thurs. 2/12 |  |  |
| Topic: Director’s report | Time: 640 - 655 | Presenter: michelle Vruwink |
| Discussion | Update on enrollment (current and applications); 36- 9th, 48- 8th, 61 – 7th 109- 6th= 254 total (27) dropped from Sept. 2014, Applications ReceivedRising-10-49th-168th- 87th- 136- 45(86) Received YTD 111Re- enrollment Forms- Discussed need for a Marketing; Eric will reach out to JB Media, Katie to Martha Summer School—Funding, Requirement. Curriculum progress- EL Site Visit over the next 5 days, Survey with Teachers, Quality Work Protocol,  |
| Topic: fundraising update | Time: 655 - 700 | Presenter: katie locke |
| Discussion | Update on Fundraising efforts; upcoming Franklin Flurries all school dance 02-14-2015; Franklin’s Founder’s Day 03-07-2015 from Noon to 4 pm ET. Help needed.  |
| Topic: CLOSED SESSION / facilities update / real estate | Time: 700 - 720 | Presenter: david brigman & Danielle Moser  |
| Discussion | Comparison on rental versus purchase price. David Brigman left Closed Session at 7.45pm.Discuss Personnel plan for 2015-2016 SY. |
| Topic: CLOSED SESSION / personnel update | Time: 720 - 735 | Presenter: pat feehan  |
| Discussion | Staffing update and projections (i.e. Headcount, Budget for Headcount, Succession / Growth Plan) for 2015-2016 SY based on targeted enrollment. Review Dean of Students position description (attached). Personnel- PF presentation. Ed Week Job Fair- National Net. (cost $900 est) |
| Topic: CLOSED SESSION / executive session / Legally Confidential information  | Time: 735 - 745 | Presenter: dave torbett |
| Discussion | Review of strategic plan as it relates to negotiations relative to Real Estate and Personnel.  |
| Motion- All Approved | Exec Committee motions to invite David Brigman to attend Closed session to discuss real estate negotiations. Motioned by AZ, Second EB, all in favor 720 pm Leave Closed Session. (8.15pm) PF motions, AZ seconds. Without objection. Approve Dean of Students Job Description, personnel committee with changes as suggested.Exec. Committee, and other volunteers to negotiate for additional classroom space. EB Motioned KL Seconded No objections |

Next steps:

* Reschedule MARCH MEETING- March 5th
* Schedule Board Retreat - March 21st
* Template for Committee meetings

Meeting adjourned: TIME : 8.25pm