



**The Franklin School of Innovation
Board Meeting– 4/9/2019**

Our Mission:

The Franklin School of Innovation is preparing the next generation of leaders, capable of solving problems and participating effectively and ethically as local and global citizens. Through challenging academics, real-world learning, and community engagement, our students discover their potential, develop persistence, and recognize the value of others. Our graduates are ready for the future they will create.

Board Responsibilities:

We ensure The Franklin School of Innovation's compliance to its contract with the NC Department of Public Instruction, set and monitor the implementation of school policies, manage the school's annual budget and financial planning, and hire and evaluate the performance of our school's Executive Director. The Board develops and drives the School's strategic plan and provides appropriate governance.

| Agenda Item | Materials | Time |
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| <p>CALL TO ORDER The meeting shall be brought to order by the Chairman of the Board, 6:04pm</p> <p>ROLL CALL The Board Chairman took roll of members present: AG, AH, PF, MV, DP, BC, ABJ, KC (6:30)</p> | | 6:04 |
| <p>APPROVAL OF AGENDA Shall the Board approve the Agenda Items? Motion by PF Second by DP. All voted yes to approve agenda.</p> <p>CONSIDERATION OF MINUTES Shall the Board approve the minutes of the March Board Meeting? Motion by ABJ. Second by DP. Vote: table to approve at next meeting when majority of members present in March can consider.</p> | | 6:05–6:10 |
| <p>PUBLIC COMMENT This agenda item is included for the purpose of giving anyone in attendance the opportunity to comment on a non-agenda item with the Board. There will be a three-minute time limit per person. The audience is not to applaud nor demonstrate disapproval for the comments made. The Board may respond asking for clarification only. No action may be taken at this meeting on any issue raised.</p> | No members of public present for comment. | 6:10–6:20 |

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| <p>DIRECTORS UPDATE</p> <ul style="list-style-type: none"> • Summary of activities • Update on Staffing/Recruiting • Update on Enrollment & Lottery | <p>No changes in enrollment for current year.</p> <p>Few suspensions in March.</p> <p>Budget updates: tracking towards healthy reserve. Financially, we are in a solid place and headed in a good direction. Only area of overspending is in professional development, primarily due to interpreter costs which were under-predicted, and will be budgeted at a higher amount next year.</p> <p>Staffing changes: interviews have commenced for EC/special education personnel, with the hope that the person hired will maintain in their role next year as well as the final quarter of this year. High school English teachers and a Middle school digital literacy teacher are also being sought currently. Digital literacy will help prepare children for coding classes in High school.</p> <p>Lit lab in Middle school is being replaced by the Digital literacy focus, due to reduced need for Lit lab.</p> <p>We need another F/T facilities person, who ideally could drive a bus. We are looking for administrative support staff, likely as a replacement for an existing staff who may transition away.</p> <p>We may need to hire an additional 8th grade teacher to accommodate number of students.</p> <p>All positions are posted on the FSI website and other online forums.</p> <p>Our 10 year charter renewal has been signed.</p> <p>All required info has been submitted to DPI pursuant to complaints.</p> <p>All grades are on expeditions. 6th grade is focused on kindness; they meet people at 3 community locations serving people with disabilities or retirement centers to engage with people. 7th grade focused on “rise of the machine” and worked with AMOS to make and demonstrate machines to exhibit at the museum. 8th grade did Ted talks to address Asheville water quality</p> | <p>6:20 –6:40</p> |
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issues. 9th grade made podcasts on the Climate Listening Project and learned about climate change issues locally and how to address them. 10th grade focused on FSI building sustainability. 11th grade just had a key ceremony for the Habitat House that they helped to build—they raised nearly \$13,000 over 2 years.

Upcoming events: Chair-ity event was fun, raised around \$8,000 or so.

The FSI Mud Run is coming up. Registration by Thursday is required to receive a Mud Run t-shirt. Sponsors will have tables and booths. Food trucks, building tours and many exciting activities. Rain date is May 5.

8th and 10th grade passages are coming up. In the passages, the students present samples of their work and speak about why they are ready to move along to the next grade. Panelists are being sought to help give feedback on student presentations on 5/1 and 5/8.

Professional Development: PLCs underway and teachers going to summer sessions on EL and AP classes and teacher leadership.

Marketing and enrollment: 4/30 next tour. Info sessions coming as slots are being filled. Accepted everyone on the lottery because space was available. Numbers are tracking in line with last year, 5th and 9th slightly up. Middle school grades can be a good target for boosting enrollment further; we will continue to accept on a rolling basis. We have 613 re-enrolled/accepted for next year; hoping to get to 650.

Anonymous Tip line training has happened. Will be rolling out with specific monitoring hours 7:45am-4pm only, after Spring Break. If people use line outside of monitored hours, they'll be redirected to call back during monitored hours.

Vans have been purchased and are on site. They cost \$35,000 and are in great condition. They are insured and operational procedures are under development.

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| | <p>Summer camp opportunities have been established, including the Invention Project and a Digital Storytelling class. High School art intensive camp will take place in June. All are on website, and FSI will be at a summer camp expo this weekend at the Asheville Outlets.</p> | |
| BUILDING & FURNITURE UPDATE | <p>PF reports that there is significant progress: painting, drywall, tiling, flooring. Windows should be installed in the next 2 weeks. Vannoy continues to be easy to work with and accommodating to school needs that arise during construction, such as access to the creek and tours for students. We have around \$110K left in contingency fund, this is earmarked for furniture. Possible changes in owner’s meeting schedules due to Spring Break.</p> <p>MV reports that furniture colors have been chosen. A variety of table types and seating options have been ordered. Classroom furnishings were estimated at \$128K and \$10K for administration, but we needed to reduce to the \$110K budget. Furnishings for collaboration center co-work space (estimated \$30K) and multipurpose room (not yet estimated) still need to be funded before they can be ordered. We have spent \$374K out of \$838K of “soft cost” funds in construction loan, indicating we are not overspending on that line.</p> <p>Middle school buildings will also be spiffed up during the summer.</p> | 6:40 –7:00 |
| BOARD RETREAT – STRATEGIC PLANNING | <p>ABJ reached out to Beth Trigg from Taproot consulting to facilitate a strategic planning and capital campaign education session. She was booked but provided 4 alternatives, who have each been contacted to gauge their interest in working with us. The board wants to start our process using internal resources and then bring in a consultant to help refine and to provide the capital campaign education.</p> <p>Decided to do an hour at the May board meeting to define focus areas, which will inform a survey for all board and staff, then to set aside a Saturday block. ABJ will make a scheduling poll for Saturday meeting options and PF will distribute.</p> | 7:00 –7:15 |
| COMMITTEE REPORT – MARKETING | Looking for volunteers for Mud Run. | 7:15 –7:25 |

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| ADJOURNMENT Board adjourned the meeting at 7:40 p.m. Motion by PF .Second by ABJ. All voted to approve. | Adjourned 7:40pm | 7:40 |
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