**BOARD MEETING**

**MINUTES**

**TUESDAY, AUGUST 12, 2014**  
**610 PM**  
**HIGHLAND**

<table>
<thead>
<tr>
<th>MEETING CHAIRED BY</th>
<th>Danielle Moser, Board Chair</th>
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<tbody>
<tr>
<td>NOTE TAKER</td>
<td>Danielle Moser</td>
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<tr>
<td>ATTENDEES</td>
<td>Michelle Vruwink, Linda Tatsapaugh, Dave Torbett, Pat Feehan, Katie Locke, Katherine Thiel (arrived 635), and Jutta von Dirke via phone; Guest: Beth Rhatigan (Administrative Manager 746 leaves), Kirk Vandersall joins 724 pm</td>
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<tr>
<td>ABSENT</td>
<td>None</td>
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**Agenda topics**

**TOPIC: HOUSEKEEPING ITEMS**  
**TIME:** 617 PM  
**PRESENTER:** DANIELLE

**DISCUSSION**

**Welcome, Mission & Minutes**

The Franklin School of Innovation is preparing the next generation of leaders, capable of solving problems and participating effectively and ethically as local and global citizens. Through challenging academics, real-world learning, and community engagement, our students discover their potential, develop persistence, and recognize the value of others. Our graduates are ready for the future they will create.

**MOTION:**

PF to accept, DT 2nd; all in favor.

**TOPIC: TRAINING EL CORE PRACTICE #25 - BUILDING A COMMUNITY OF LEARNERS**  
**TIME:** 625-630 PM  
**PRESENTER:** DANIELLE

**DISCUSSION**

**TRAITS OF AN FSI SCHOLAR**

Our instructional program is designed to help students develop the “Traits of an FSI Scholar”, based on the Pillars of FSI:

1. Be Curious and Inquisitive
2. Work Ethically
3. Work Collaboratively
4. Exhibit Leadership
5. Be Persistent
6. Take Action and Initiative

These traits will be explicitly modeled, taught, and practiced throughout the curriculum. In Crew, students will spend time assessing and reflecting on their progress toward development of these traits.

**ACTION ITEMS**  
**TIME:** 631 PM  
**PRESENTER:** DM / VM / JVD

**DISCUSSION**

1.) Board Candidate: Elizabeth Brazas - Introduce and invite  
2.) Approve School Safety Plan / review Crisis and CPI Teams Donnie and Tracy are CPI /  
3.) Approve BB&T Credit Card  
4.) Approve loans by Feehan and Tatsapaugh

**MOTION**

DM moves to accept slate as presented. Seconded KT; approved

**ACTION ITEMS**  
**PERSON RESPONSIBLE**  
**DEADLINE**

JVD to have call with LT and PF at 1-30 on WED 8/13/14

**TOPIC: FACILITIES UPDATE / CONTINGENCY PLAN UPDATE**  
**TIME:** 640 - 655 PM  
**PRESENTER:** MV / DM

**DISCUSSION**

MV Fire Marshall there today did inspection today 3 things to be done. Address to be bigger ... CofO on Thursday after Fire Marshall re-inspects.

Modular is on site...foundations are using ABS PADS saves time and money. Set bldg. and do both foundations at the same time. Need space for staging. Pushing as hard as we can. September 1 is still target. Can’t move dirt until we get permit. TSA hasn’t talked to Chris yet. Phones for school ... we should
have numbers and log into web interface. KT waiting for log in information. Numbers assigned by FR.

6th grade teams picked rooms. Door signs for classrooms... 1st period ... MV will be at a door so parents have to park to access her. Get into classrooms not lingering in classrooms.

Furniture List ... to David Brigman ... taking everything – truck to store furniture. Move time.

**MOTION**

**ACTION ITEMS**

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<tr>
<th>PERSON RESPONSIBLE</th>
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<tbody>
<tr>
<td>KL</td>
<td>post move time on FB</td>
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**TOPIC: OPERATIONAL UPDATE / OPENING DETAILS / HELP NEEDED**

**TIME: 652-715**

**PRESENTER: MICHELLE**

**DISCUSSION**

Need help with prep for orientation for 8th and 9th. Elective choices are not balanced. Need help tracking down IEPs ... No records from several schools.

**ACTION ITEMS**

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<tr>
<th>PERSON RESPONSIBLE</th>
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<tr>
<td>LT</td>
<td>to join tomorrow to help. 08-13-14</td>
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**TOPIC: ENROLLMENT UPDATE**

**TIME: 715-725**

**PRESENTER: KATIE**

**DISCUSSION**

Enrollment update / down slightly but new students enrolling every day (using numbers in Student Responses). Any of them new adds? When do we cut off open enrollment? Message “START WITH US.” Can default back to the public school.

**MOTION**

KT motions to create a policy set an end to open enrollment no later than 10 school days after the first day of school. LT seconds. DM Amend language to include re-enrollments LT seconds ... all in favor.

**ACTION ITEMS**

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<tr>
<td>DM</td>
<td>update in policies</td>
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**TOPIC: MARKETING / FUNDRAISING UPDATE**

**TIME: 715 - 730**

**PRESENTER: KATIE**

**DISCUSSION**

KL is drafting a fundraising plan to raise $300K ... seems doable and fundraisers...schools, not door to door selling ... soliciting, floor and ceiling ... outline plan ... no pressure to participate ...NO REWARDS for classes where everyone participates. One fundraiser per sports

MASTER CALENDAR ... types of giving ... in SEPT ... doing private versus corporate ask. Beth did a fundraising calendar ... Guidelines versus policy ... Sports Boosters need to report to board fundraising. Co chaired by board member and parent or community member.

Annual Campaign – who could drive ... EVENT – restaurant bar to host an event. One student focused and one not student. Ppl give to the person...not the program. Proactive board.

**TOPIC: TECHNOLOGY UPDATE**

**TIME: 730 - 735**

**PRESENTER: KATHERINE**

**DISCUSSION**

Training with KT tomorrow to staff ... Schoology – equipment / applications / website / walkies ... half the projectors are in the car with the HDMI cords. PRINTERS for next week ... need one for each building. Montreat offered printing for teachers. TSA ... Chris is hammering him. Phones ... pinging Anthony to get numbers...Internet site ... hard phones are due on Monday. KT will create numbers.

Chromebooks ... need to order from classrooms.

**ACTION ITEMS**

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<tr>
<td>KT</td>
<td>to continue to lead efforts Board to do asks Ongoing / 8-18-14</td>
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**TOPIC: FINANCE UPDATE**

**TIME: 736 PM**

**PRESENTER: JUTTA**

**DISCUSSION**

Enrollment impact .... $91K down ... go back to revise budget. Contingency costing another $10K ... folders in files on Board ... current and account ACTUAL and ANTICIPATED. Which checks cut and cashed. Keep her informed of bills.

**ACTION ITEMS**

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<td>All board and staff</td>
<td>Keep JVD up to date on any thing you’re buying Ongoing</td>
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**TOPIC: RECOGNIZE EDIE MCDOWELL**

**TIME: 745 PM**

**PRESENTER: DANIELLE**

**DISCUSSION**

Board wishes to formally recognize Edie McDowell, Director of Curriculum & Coaching for her extraordinary effort during the Spring / Summer of 2014.
In gratitude for her extraordinary effort developing all the curriculum for Franklin students and mentoring staff, the board grants Edie 2 additional weeks of paid summer vacation to be used no later than July 31, 2016. DT moves, PF seconds ... all in favor.

**TOPIC: UPDATE ON STAFFING FOR BEYOND THE BELL**
**TIME: 749 -755 PM**
**PRESENTER: MV / DM / PF**

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<td>PF to continue to talk with candidates depending on demand on BTB.</td>
<td>LT and PF will continue to talk to prospective counselors.</td>
<td>08-18-14</td>
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**CLOSING CIRCLE / REFLECTION / REVISIT OPEN ITEMS**
**TIME: PM**
**PRESENTER: MV / DM**

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<td>Plans for going forward ... fundraising plans to fill budget gaps. What do I need lists? Formally thank ReCreation Experiences ... Shuttle ... need two shuttles....</td>
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Meeting adjourned: TIME expected 806 pm