



**The Franklin School of Innovation
Board Meeting Agenda – 9-14-2021
In-person Meeting at FSI 6pm-8pm**

A Google Meet Link is available for individuals wishing to join remotely:

[Join Google Meet:meet.google.com/qqm-nkpq-skh](https://meet.google.com/qqm-nkpq-skh)

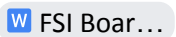
Our Mission:

The Franklin School of Innovation is preparing the next generation of leaders, capable of solving problems and participating effectively and ethically as local and global citizens. Through challenging academics, real-world learning, and community engagement, our students discover their potential, develop persistence, and recognize the value of others. Our graduates are ready for the future they will create.

Board Responsibilities:

We ensure The Franklin School of Innovation's compliance to its contract with the NC Department of Public Instruction, set and monitor the implementation of school policies, manage the school's annual budget and financial planning, and hire and evaluate the performance of our school's Executive Director. The Board develops and drives the School's strategic plan and provides appropriate governance.

Agenda Item	Purpose	Who	Materials
<p>CALL TO ORDER The meeting shall be brought to order by the Board Chair, __AH__at _6:05__p.m.</p> <p>ROLL CALL The Board Chair took roll of members present:</p> <p style="padding-left: 40px;">Beth Russo Sarah Dickson Michael LePage Beth Russo Jaime Grob Grinell Al Glicksberg Brian Courcelle Al Glicksberg Alisa Hove (taking minutes) Michelle Vruwink (ED) Jon Blalock Allison Sturtevant-Gilliam</p>	Update	Al Glicksberg Alisa Hove	

<p>APPROVAL OF AGENDA Shall the Board approve the Agenda Items? Motion by <u> AH </u> Second by <u> BR </u> Vote: We voted unanimously to approve the minutes</p> <p>CONSIDERATION OF MINUTES Shall the Board approve the minutes of the August10 Board Meeting? Motion by <u> MLP </u> Second by <u> AH </u> Vote: We voted unanimously to approve the minutes</p>	<p>Review & Vote</p>	<p>Al Glicksberg Alisa Hove</p>	<p> FSI Boar...</p>
<p>PUBLIC COMMENT This agenda item is included for the purpose of giving anyone in attendance the opportunity to comment on a non-agenda item with the Board. There will be a three-minute time limit per person. The audience is not to applaud nor demonstrate disapproval for the comments made. The Board may respond asking for clarification only. No action may be taken at this meeting on any issue raised.</p>		<p>Al Glicksberg Alisa Hove</p>	
<p>INTRODUCTION TO EL</p> <p>Maggie shared the vision and the mission of Expeditionary Learning (EL) with the Board. FSI is an EL school whose mission aligns closely with EL. This collaboration involves developing a Work Plan, monitoring progress toward the work, Mid Year reflection, End of Year reflection, and the development of a new plan. This is an iterative process that occurs on an annual basis, involves multiple areas of the school, is informed by data, and involves long term goals as well as performance benchmarks for each year.</p> <p>Maggie distributed the work plan for 2021-22, which includes three main areas: Master of Knowledge and Skills (MSK), Character, and High Quality Work). The Board discussed the work plan and how the goals outlined in the plan will be worked on in the coming year.</p> <p>The work plan and progress to goals will be connected to the EL Credentialing process. The credentialing process is currently in re-design by EL. So the pathway to the credential will be shared in the coming months.</p> <p>Maggie did her walk through today and noted that the classrooms have a positive dynamic with students and teachers. The next steps in the work plan will involve focused implementation of learning targets so that students take ownership over their work.</p>	<p>Intro & Update</p>	<p>Maggie Bello, EL Designer</p>	

<p style="text-align: center;">ADMINISTRATORS UPDATE</p> <p>Update on Enrollment Enrollment has gone down since the start of the school year by about 30 students. There are multiple potential causes for this including families moving out of the area, students preferring to stay online, anxiety about returning to school, and others. This does not significantly affect the budget because we have been very conservative in our planning.</p> <p>Emergency Connectivity Grant Michelle submitted grant applications for Emergency Connectivity grant, and is putting together the budget for the COVID relief grant to include the school nurse position and Covid mitigation activity.</p> <p>Other activity Next month there will be a round table to engage parent and community members around volunteering. This will be next week. Now that students are back, it is time to consider how to engage communities.</p> <p>We are seeking a new facility manager, nurse assistant and bus drivers. Always on the lookout for substitutes. Bus drivers will be important for the Access Grant implementation to improve access to community members to the school.</p> <p>Update on ACCESS Grant see link to the presentation shared at Board meeting. One part of the work will involve forming an advisory council (6 people, only 50% can be parents)</p>	<p>Update</p>	<p>Michelle Vruwink Tony Freeman & Sarah Jean Smith</p>	<p>Michelle will email separately</p>
<p style="text-align: center;">COVID-19 AND RETURN TO SCHOOL</p> <ul style="list-style-type: none"> ● <u>Ongoing Testing Program.</u> Started on Sept 13, over 200 students consented and tested. Initial results, two student pools unusable, all others were negative. This is a helpful way for us to understand the landscape of Covid at the school. ● <u>Contact Tracing.</u> No evidence of spread at school. There have been some cases at school of Covid. There is a detailed spreadsheet that is 	<p>Update and Vote on Virtual instruction plan</p>	<p>Michelle Vruwink</p>	

<p>being tracked. (6 cases where students tested positive who were present at school, 4 cases where students had not been at school, 2 staff members - 1 prior to school, 1 break through case). Most people who have symptoms have been staying home, which is good.</p> <p>New Legislation about Remote Learning Introduction Plans</p> <p>We need to submit two virtual instruction plans by October 1 in the event that the school needs to deliver remote instruction if there is an emergency Covid related closure.</p> <ol style="list-style-type: none"> 1. Schools can update existing remote learning plans from last year (we can use the one that we used last year) and we can use up to 5 weather days. 2. Plan for virtual instruction for individual students (14 required components) in the event that they need (not necessarily due to a school closure). Not a requirement, but we have a few fully remote students this year who are medically fragile and may need specialized learning plans and whose instruction might change if the school went fully remote <p>Suggested Future action: we will submit the plans for #1 described above and for #2, we will restrict this to students or immediate family in the household who is medically fragile and this condition is documented. This would follow the existing process.</p> <p>Move to authorize FSI administration to submit virtual instruction plans described by Michelle and summarized by ML. Second by SD. Motion was unanimously approved.</p>			
<p style="text-align: center;">FUNDRAISING</p> <ul style="list-style-type: none"> ● Committee Recruitment ● Annual Fund <p>Alisa gave a quick update about the fundraising activity at the school. We are hoping to have a one day annual fund fundraising event on Giving Tuesday and are looking to form a fundraising committee in the near future.</p>	Discussion	Michelle Vruwink, Alisa Hove & Al Glicksberg	
<p style="text-align: center;">FINANCE UPDATE</p> <ul style="list-style-type: none"> ● Update on financing building expansion 	Update	Michelle Vruwink & Brian Courcelle	

<p>We have been approved for a \$1.5 million loan to build out the second story of the building. Interest rate is 4%, which is lower than our current mortgage loan (\$8 million). We are still waiting on an overview of existing financing options with specific details. The good news is that it is very likely that we will be able to build out the second floor.</p> <p>We would like to pursue reducing the interest rate on our existing loan by refinancing and this will save us a lot of money by improving the payment terms upon what we have currently.</p> <p>We will have a terms sheet to review by later this week and will call an Emergency Meeting later this month to review, discuss, and vote on a loan package that we will use to build out the second floor.</p> <p>Once we have a terms sheet, we will schedule an emergency virtual meeting via email.</p>			
<p style="text-align: center;">BOARD RETREAT</p> <ul style="list-style-type: none"> ● Determine Goals ● Set date 	Discussion	Alisa Hove & Al Glicksberg	
<p style="text-align: center;">CLOSED SESSION – Personnel Move to go into closed session (JG), Second (BR). Unanimous vote</p> <p>Move to leave closed session (ML) and second (BR) Unanimous vote</p> <p>Motion to approve new hire described by Michelle Vruwink in Closed Session (AH), Second(JG) Unanimous vote</p>	Discuss		
<p>ADJOURNMENT 1. Shall the Board adjourn the meeting at 8:14 p.m.? Motion by BR Second by AG Unanimous vote to approve</p>	Vote		