



The Franklin School of Innovation Board Meeting Minutes – 7-13-2021

Our Mission:

The Franklin School of Innovation is preparing the next generation of leaders, capable of solving problems and participating effectively and ethically as local and global citizens. Through challenging academics, real-world learning, and community engagement, our students discover their potential, develop persistence, and recognize the value of others. Our graduates are ready for the future they will create.

Board Responsibilities:

We ensure The Franklin School of Innovation's compliance to its contract with the NC Department of Public Instruction, set and monitor the implementation of school policies, manage the school's annual budget and financial planning, and hire and evaluate the performance of our school's Executive Director. The Board develops and drives the School's strategic plan and provides appropriate governance.

Agenda Items and Votes	Discussion
<p>CALL TO ORDER The meeting shall be brought to order by the Board Chair, AH at 6:05p.m.</p> <p>ROLL CALL The Board Chair took roll of members present: AH, AG (exited 6:50pm), JGG, ABJ, BC, ML</p> <p>Absent: SR</p>	<p>Karen Cowan is rotating off the Board of Directors. The board commends her for her service.</p>
<p>APPROVAL OF AGENDA Shall the Board approve the Agenda Items? Motion by ML Second by AH. Vote: unanimous to approve agenda</p> <p>CONSIDERATION OF MINUTES Shall the Board approve the minutes of the June 8 Board Meeting? Motion by AG Second by JGG Vote: AH, AG, JGG, ML, BC to approve, ABJ abstain.</p>	
<p>PUBLIC COMMENT This agenda item is included for the purpose of giving anyone in attendance the opportunity to comment on a non-agenda item with the Board. There will be a three-minute time limit per person. The audience is not to applaud nor demonstrate disapproval for the comments made. The Board may respond asking for clarification only. No</p>	

<p>action may be taken at this meeting on any issue raised.</p>	
<p>BOARD DEVELOPMENT COMMITTEE REPORT</p>	<p>A retreat/orientation session was discussed to: onboard members, give a history of the school, discuss strategic planning, establishing/reinvigorating committees. Likely September/October.</p> <p>New members will receive a brief orientation by Zoom before or early in their tenure.</p> <p>ABJ will send out Doodle polls for the events.</p>
<p>ADMINISTRATORS UPDATE</p> <ul style="list-style-type: none"> ● Summary of Activities ● Update on Enrollment ● Title I, II, IV Grant Applications <p>Motion to allow staff to submit Title I, II, IV grant applications by ABJ, seconded by ML. Approved by unanimous consent.</p>	<p>Enrollment is positive, with a wait list for 8th grade. Applications continue to arrive during the summer, and marketing activities are ongoing. In person activities are being emphasized to prospective students.</p> <p>The year is ending in a strong financial position, with a positive fund balance. Additional revenues were received from IDEA, fundraising activities and costs were lower in staff-related costs (due partially to mid-year turnover) and lower supply costs during remote learning periods.</p> <p>The ACCESS grant was confirmed. New application will be submitted for Emergency Connectivity funds to promote students' online access at home.</p> <p>The LLC for the school foundation was dissolved by the state due to a missed requirement for an annual report. To address the issue, staff submitted the required report and request to reinstate the LLC.</p> <p>There is a new apartment complex going in right next to the school. They have an easement on the exit drive for the school, but this is in conflict with the school's agreement with the DOT.</p> <p>Beyond the Bell will operate again next school year. Staffing positions are being recruited, including for BtB, Behavior Specialists, 7th grade ELA and HS Counselor.</p> <p>CDC recommendations do not include a mask requirement for schools, but the state has not put out its own guidance yet. Unless otherwise required/recommended, remote learning options will operate as they did pre-pandemic (medically fragile students will be required to provide physician's documentation to access school remotely).</p> <p>Summer school went well. Bolts together nights are 7/22 and 7/29. New mentoring program orientation was yesterday. 40+ volunteers planted new flowers to beautify the school.</p>

	<p>Student supports next year (focus on educationally disadvantaged students):</p> <ul style="list-style-type: none"> -accelerate math growth and reduce opportunity gap -expand support services -weighted lottery -targeted marketing/outreach to underrepresented populations.
<p>Adding both board co-chairs to FSI Foundation bank accounts</p> <p>The board resolves to certify the co-chairs (Alisa Hove and Al Glicksberg) and Executive Director Michelle Vruwink to be authorized signers for the FSI Foundation account, they are authorized to receive information, to sign by facsimile, apply for funds/withdraw funds and execute bank agreements. Motion by ABJ, Seconded ML, approved by unanimous consent.</p>	<p>For the FSI Foundation bank account, we need to update the signatory. The board resolves to certify the co-chairs with the power to act</p>
<p style="text-align: center;">NEW HIRE (Summer School)</p> <p>Motion to approve summer hire of Bella Vandersall by AH, seconded by BC, approved by unanimous consent.</p>	<p>Michelle Vruwink’s daughter, Bella Vandersall has helped to teach summer school sessions. She has prior tutoring experience at FSI as a peer tutor. Given the familial relationship, an open vote is required for this hire at \$15/hour.</p>
<p style="text-align: center;">Educator Evaluation System Transition</p> <p>AH, makes a motion to authorize FSI to develop and implement a new educator evaluation system. Seconded by BC, approved by unanimous consent.</p>	<p>Currently, teacher evaluations are through the NC Teacher Evaluation System which is cumbersome and limits the ability to give comprehensive feedback. The content of the system is helpful, but the process is not user-friendly.</p> <p>A new system is proposed that better follows the EL model and focuses on habits of scholarship. There is more space for notes and allows for questions to be skipped if skills were not able to be observed. The current state system results are not typically shared between schools. The newly proposed tool can better help guide professional development for teachers and the school. To approve the new process, the board would have to vote to replace the NC EES system with the new rubric. After the board approves, then a proposal would go to the Office of Charter Schools for review. Al has offered his support/input on the process as well, as this is his field of expertise.</p>
<p style="text-align: center;">FACILITIES: KITCHEN EXPANSION</p> <p>BC makes motion to authorize staff to work with Vannoy to build out the kitchen as proposed and discussed, up to \$105K. Seconded by ABJ. Approved by unanimous consent.</p>	<p>Staff recommends building a small, commercial grade catering kitchen to be used to prepare hot meals for students receiving free lunches/breakfasts. The school has funding sufficient to the need as estimated (approximately \$100K). Currently, the staff breakroom kitchen is used for this purpose. Staff will consult with health</p>

AUGUST BOARD MEETING	As of August, the FSI board will start meeting in person at school. There will be a remote option available when needed.
<p>CLOSED SESSION – Personnel</p> <p>Motion to enter closed session at 7:54pm by AH, seconded by BC, approved by unanimous consent.</p> <p>Motion to exit closed session at 7:54pm by AH, seconded by BC, approved by unanimous consent.</p> <p>AH motions to approve the hire of Emily Richardson as a physics instructor, seconded by JGG, approved by unanimous consent.</p>	
<p>ADJOURNMENT 1. Shall the Board adjourn the meeting at 7:58p.m.? Motion by ABJ Second by ML Vote unanimous to approve.</p>	