



Employment Application

Personal Information

Last Name _____

First Name _____ Middle Initial _____

Social Security Number _____ Driver's License # _____

Street Address _____

Supplemental Address (Apt. No., C/O, etc.) _____

City _____ State _____ Zip _____

E-mail Address _____

Home Telephone Number _____ Cell Phone Number _____

Position Desired _____ Annual Salary Requirement _____

Earliest Date Available _____

Education Information - List most recent educational level attained first:

Degree Type	School Name	State/County	Field of Study	# of Yrs. Attended	GPA	Completion:	
						Yes	No
						<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>

List Scholarships, Publications, Honors, Awards, Extracurricular Activities, etc. (Attach Separate List If Necessary)

List professional organizations of which you have been a member. Include positions held. (Exclude organizations the name of which indicates race, creed, sex, age, marital status, color or nation of origin of its members)

If you answer YES to any of the questions below, please attach a detailed written explanation. If you answer YES to any question pertaining to court proceedings, a certified copy of the Final Court Order or Judgment must accompany this application.

Criminal:

1. Are you on a child abuse registry or a sex offender registry of any kind? Yes No

2. Have you ever been, or are you currently being, investigated for alleged or suspected child abuse or neglect by any governmental agency? Yes No

3. Have you ever been convicted, pled guilty or pled nolo contendere (no contest) to any criminal offence other than minor traffic violations (criminal offences include, but not limited to a felony, a misdemeanor or driving while impaired). Please include any convictions, regardless of pardon. You must explain relevant circumstances in detail. NOTE: include all offences other than minor traffic violations. The following are not minor traffic offences and must be listed: DWI, DUI, Failure to Stop in the Event of an Accident (Hit and run) and Driving While License is Revoked or Suspended (DWLR). If YES, provide explanation and documentation.
Yes No

4. Have you ever received probation, deferred prosecution, or any type of pre-trial adjudication, including PJC (Prayer for Judgment Continued) other than for a minor traffic offence? NOTE: This question does not seek information about matters for which the records have been expunged by a court order. If YES, provide explanation and documentation. Yes No

5. Have you ever been arrested, indicted or otherwise charged with a crime other than a minor traffic offence regardless of whether you were convicted or whether the charges were dropped? NOTE: This question does not seek information about matters for which the records have been expunged by a court order. If YES, provide explanation and documentation
Yes No

6. Are you currently named in any pending criminal charge, indictment or special presentment of any offence other than a minor traffic violation. *Special Presentment* is used by some jurisdictions to charge an individual with a crime. If YES, provide explanation and documentation
Yes No

Professional Licensing:

1. Have you ever had a professional certificate, credential, or license of any kind revoked or suspended, or on surrendered prior to its expiration? (If yes, provide explanation and documentation.)
Yes No

2. Have you ever been reprimanded, censured, placed on probationary status or suspended by a licensing board, commission or agency for any alleged misconduct or alleged violation of professional standards of conduct? (If yes, provide explanation and documentation.)
Yes No

3. Are there any pending adverse actions or investigations against you relating to a professional certificate, credential, or license in North Carolina, any other state or country? (If yes, provide explanation and documentation.)
Yes No

4. **Have you ever been denied a professional license for which you applied?** (If yes, provide explanation and documentation.) Yes No

5. **Have you ever been granted a professional license on a conditional or probationary basis for any alleged misconduct or alleged violation of professional standards of conduct?** (If yes, provide explanation and documentation.) Yes No

6. **Have you ever been disciplined by any board, commission or agency responsible for licensure of any kind** including, but not limited to, educational licensure or alleged violation of professional standards of conduct? (If yes, provide explanation and documentation.) Yes No

Employment [See note below]:

1. **Have you ever been dismissed from employment by a school or school system for any reason, or been dismissed or had a contract non-renewed or non-extended by any employer for reasons of misconduct as defined in this application?** [*Non-extended* means a contract or term of employment was not renewed.]? (If yes, provide explanation and documentation.) Yes No

2. **Have you ever had a disciplinary suspension, or resigned, or been non-renewed or dismissed following allegation of behavior for misconduct related to your employment or arising out of your employment?** [Note: This question does not seek information about any suspension with pay or administrative leave for which the records have been removed from your Central Office personnel file.] (If yes, provide explanation and documentation.) Yes No

3. **Have you ever been, or are you currently being investigated or charged by a licensing board, commission or agency with a violation of a Professional Code of Ethics or any similar code of conduct?** (If yes, provide explanation and documentation.) Yes No

NOTE: For purposes of this application, "misconduct" means the following:

- Conviction of a crime other than a minor traffic offense
- Use of excessive or inappropriate force against a minor that causes an observable physical injury;
- In appropriate interaction with a student of a sexual or romantic nature;
- Theft, embezzlement or fraud related to school funds or property;
- Illegal use of weapons or firearms on school property or at school-sponsored events;
- Use of drugs or alcohol involving students;
- Violation of the State Testing Code of Ethics; and excessive use of alcohol or nonmedical use of a controlled substance as defined in Article 5 of Chapter 90 of the General Statutes, provided that there is a reasonable and adverse relationship between the underlying conduct and the continuing ability of the person to perform any of his/her professional functions in an effective manner.

Grade/Subject	
Dates	
Cooperating Teacher	
Cooperating Teacher's Contact Info	
College Supervisor	
College Supervisor's Contact Info	

Teaching Experience - List chronologically all teaching experience. Do not include substitute teaching experience.

School	District Location	Positions Held Grade/Subjects	Dates of Service	Total Years	Supervisors Name & Contact Info

Have you ever achieved tenure in another NC school system?
If yes, when and where?

Yes No

Have you ever taught in a charter school?
If yes, please provide further details of your experience.

Yes No

Work Experience Outside of Teaching - list chronologically:

Employer	Location	Title	Start Date	End Date	Supervisors Name & Contact Info

Eligibility to Work in the U.S.:

Are you legally authorized to work in the United States?

Yes No

As a condition of employment with The Franklin School of Innovation, successful applicants must provide, within three days of employment, documentation to prove identity and eligibility to work in the United States. Specific instructions will be provided to you regarding the documents you will be required to provide. Failure to comply may result in withdrawal of offer and/or termination.

If Under 18, Date Of Birth:

Do you have working papers?

Yes No

Accommodations:

Pursuant to the Americans with Disabilities Act, are you able, with or without accommodation, to perform the tasks of the position for which you are applying &/or which have been described to you?

Yes No

If you require accommodation, please describe how you would perform the tasks of the position and with what accommodation(s):

Professional References:

Please list at least three people we may contact with reference to your application. Include at least two former supervisors. (List their names only in case you provided their contact information under Employment History).

Name	Title	Address	Relationship	Daytime Phone	Years Known

Please read the following statements carefully, and sign and date below.

I understand and agree that if hired, my employment will be conditioned on the truthfulness of the statements contained in this application and made during the application process, and that any omissions or misrepresentations by me in this application or the application process may be cause for immediate withdrawal of an employment offer or termination of my employment.

I understand and agree that an investigation may be made to verify the truthfulness of the statements contained in this application, including, but not limited to, information provided regarding prior employment, skills and qualifications, education, references, and criminal conviction history. I hereby authorize The Franklin School of Innovation (FSI) to conduct such an investigation, and release FSI from any and all liability as a result of any inquiries made while conducting this investigation.

I understand and agree that if hired by The Franklin School of Innovation, I will be required to abide by all applicable laws and policies and procedures of the School, including the Code of Conduct and that failure to do so may result in the termination of my employment.

Finally, I understand and agree that nothing contained in this application creates an employment contract between me and The Franklin School of Innovation. If I am hired, I will be an employee at-will, and may be terminated at any time, for any lawful reason, with or without notice. Similarly, I may terminate my employment with The Franklin School of Innovation at any time, for any lawful reason, with or without notice.

I have read and understand all of the forgoing.

Name

Date