

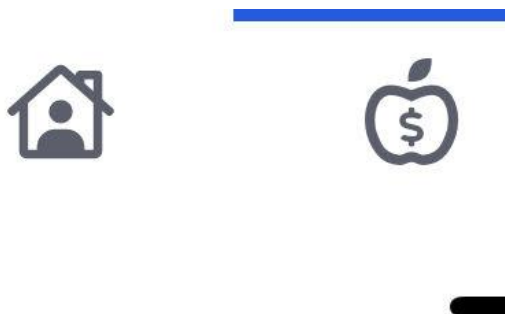
How to Pay My School Bucks (MSB) Invoices

1. Log into your PowerSchool account.
2. Access the MySchoolBucks (MSB) icon on the left hand side
3. Click “Go to MSB” on top right. If grayed out/not working, click “Get Started” to refresh, then “Go to MSB”
4. Select “Invoices”
5. Select “Buy Now” or “Add to Basket”
6. Enter payment information
7. Receipts will be sent to email listed in your MySchoolBucks account.

Parents can also elect to send a check or cash with their student or stop by the main office to pay in person. If you have any questions, please contact [Deeana Bennett](mailto:dbennett@thefsi.us) at dbennett@thefsi.us or [Tammey Harper](mailto:tharper@thefsi.us) at tharper@thefsi.us.

How to Add Funds to Student Accounts

- 1) From the app, select the Apple icon from the bottom of the home screen



- 2) Select “Add Money”
- 3) Enter the amount you would like to add
- 4) Select “Add to Cart”
- 5) Select “Checkout”
- 6) Select “Select Payment Method”
- 7) Either add a new payment method or use the one that you already have on file.
- 8) Select the “Pay Now” button.