




**The Franklin School of Innovation
Board Meeting Minutes – 7/10/2018**

Our Mission:

The Franklin School of Innovation is preparing the next generation of leaders, capable of solving problems and participating effectively and ethically as local and global citizens. Through challenging academics, real-world learning, and community engagement, our students discover their potential, develop persistence, and recognize the value of others. Our graduates are ready for the future they will create.

Board Responsibilities:

We ensure The Franklin School of Innovation's compliance to its contract with the NC Department of Public Instruction, set and monitor the implementation of school policies, manage the school's annual budget and financial planning, and hire and evaluate the performance of our school's Executive Director. The Board develops and drives the School's strategic plan and provides appropriate governance.

Agenda Item	Materials	Time
<p>CALL TO ORDER The meeting shall be brought to order by the Chairman of the Board, <u>PF</u> at <u>6:03</u> p.m.</p>	<p>ROLL CALL The Board Chairman took roll of members present:</p> <p>Pat Feehan Alisa Hove Brian Courcell Tia Andrews Michelle Vruwink Al Glicksburg Doug Phillips Tom Kopp Brian Moffit (late)</p>	6:00 - 6:05
<p>APPROVAL OF AGENDA Shall the Board approve the Agenda Items? Motion by <u>PF</u> Second by <u>DP</u> Vote: <u>all</u> to approve agenda</p> <p>CONSIDERATION OF MINUTES Shall the Board approve the minutes of the June Board Meeting? Motion by <u>PF</u> Second by <u>TK</u> Vote: <u>all</u> to approve</p>	 FSI Board Meeting Minutes 6-12-2018.doc	6:05 – 6:10
<p>PUBLIC COMMENT</p>	No public comments arose in the meeting	6:10 – 6:15

DIRECTORS UPDATE

1. Enrollment Update: current number says 543, but we still need to be wary and cautiously optimistic because students may still be in flux about returning to school.

2. Other activity: working on wrapping up everything from last year and getting enrollment and scheduling information to Acadia

Received notification from state about annual performance framework and this will be due on Aug 1.

Heads up: we need to change our admissions policy to formalize our open enrollment policy and update our policy on conflict of interest/nepotism in response to changes in state law

We had our first fire inspection and we are currently in good shape there. There was some minor clean up (e.g., extension cords) that needed to be done

We are required to offer an occupational course of study and Michelle will work on this for our next meeting.

Michelle met with people on the fundraising committee to look for event spaces for fundraising and other events. We will have a new parent orientation on Aug 16, an upcoming back to school night, and a homecoming week (with bonfire) on Oct 19 and a dance on Oct 20.

Staff are working on preparing for staff and teacher training

Staff are also working on re-organizing and optimizing Google Drive (using Team Drive). Doug offered to help with this.

Last week state released a grant RFP for a school resource officer; it is due next week. Michelle will try to submit something. Requirements: we would contract with Asheville PD and the SRO would work through APD, but at this time they don't seem ready to support an SRO

3. Academic performance. Preliminary EOG scores were generally good with high performance in science, biology, and English II. We need to watch our math scores, but it's hard to evaluate because 8th graders or other students taking higher math courses (e.g., Math 1) aren't taking the 8th grade EOG. Math may still be an area for growth. We also need to consider the fact that we had a lot of new teachers who were new to teaching a particular tested subject. Numbers aren't public yet.

4. Update on Staffing/Recruiting. we will be hiring someone to

6:15 – 6:25

	<p>teach 8th grade biology out of the pool of applicants for the 6th grade position. We are still interviewing for EC assistant and will discuss new hires in closed session.</p>	
FACILITY FINANCING	<p>We received an update from Peter this afternoon, bank council is preparing to finalize documents this week and share them with us within the next 7-9 days. Once we have the final budget plan, it will take ~2 weeks for a 3rd party review before closing. We hope to close on the loan by August.</p> <p>We need to establish a holding company (LLC) or 501-3C foundation (with not for profit status) to hold funds outside of our operating budget. Pat and Michelle have been in conversation with council and the bank about this. The LLC process would be quicker (2 weeks to establish), but the foundation process might be better in the long run because tax exemption is more straightforward. We will have more clarification on this in the coming days. This has to be put into place before we close, so it's time sensitive.</p> <p>We are planning to submit articles of authorization for the LLC (unless there are changes to our understanding of the tax exemption issue). The primary purpose of the LLC holding company is to hold the title on the property and manage a lease agreement with FSI. It also provides security in case we lose the charter or something happens to FSI, we won't lose the property.</p> <p>Motion to establish an LLC holding company whose purpose is to hold the title on the property and manage a lease agreement with FSI, as part of our finance agreement with Capital Bank for the new building. <u>Alisa Hove</u>. 2nd: <u>Brian Courcelle</u>. Everyone voted to approve.</p>	6:25 – 6:42
BUILDING UPDATE	<p>Brian Moffit will meet with the city this week to go over our phased submittal in anticipation of submitting permitting and building packages</p> <p>Future work will involve building consensus in the community around how the new building will look when it's finished and decision making around this (board, parents, students, etc.). Board members who are interested should contact Pat.</p>	6. 42 – 7:05
SET DATE FOR GROUND BREAKING	<p>Evening ceremony with press, stakeholders, and community members: Friday, September 7 in the evening</p> <p>Following week: an event with students (Sept 13)</p> <p>We will wait to solidify dates until we can make sure that dates work for the Glass Foundation, Howard, and the bank.</p>	7:05 – 7:14

COMMITTEE REPORT – FINANCE	Tia is reviewing last year’s records and will have a longer update at the next meeting. The final budget is not yet available.	7:20 - 7:30
CLOSED SESSION – Personnel	<p>Motion to go into closed session: Pat Feehan, Second: Tia Andrews</p> <p>Motion to come out of closed session Pat Feehan Second: Brian Courcelle Unanimous approval</p> <p>Motion to approve 4 hires recommended by Michelle Vruwink: Pat Feehan Second: Alisa Hove Unanimous approval</p>	7:30 – 7:40
EXECUTIVE CLOSED SESSION – Personnel	<p>Motion to come out of closed session: Pat Feehan Second: Tia Andrews</p> <p>Motion to approve the personnel salary increase discussed during executive closed section: Tia Andrews</p> <p>Second: Doug Philips</p> <p>Unanimous approval</p>	7:40 – 7:45
ADJOURNMENT 1. Shall the Board adjourn the meeting at __7:37__p.m.? Motion by _PF__Second by _TK__ Vote: _all__ vote to approve		7:45