

BOARD MEETING

MINUTES

DATE 03-05-2015

TIME 6:15 PM

21 INNOVATION DRIVE, ASHEVILLE, NC

MEETING CHAIRED BY	Danielle Moser, Chair
NOTE TAKER	Katie Locke, Secretary
ATTENDEES INCLUDING GUESTS	Anne Vilen (Guest) Danielle Moser, Michelle Vruwink, Katherine Theil, Pat Feehan, Andrew Zetterholm, ,Katie Locke, Eric Hardy, Linda Tatsapugh arrived 6.52 Jutta von Dirke- left at 7.03; Anne Vilen left at 7.33; KT left at 8:34
ABSENT	Dave Torbett, Elizabeth Brazas , Jutta von Dirke

Agenda topics

TOPIC: HOUSEKEEPING ITEMS		TIME: 6:15 - 6:20 PM	PRESENTER: DANIELLE MOSER
DISCUSSION	<p>Welcome and recognize guests, Mission & Minutes</p> <p>The Franklin School of Innovation is preparing the next generation of leaders, capable of solving problems and participating effectively and ethically as local and global citizens.</p> <p>Through challenging academics, real-world learning, and community engagement, our students discover their potential, develop persistence, and recognize the value of others. Our graduates are ready for the future they will create.</p>		
TOPIC: ACTION ITEMS / MOTIONS		TIME: 620 - 630	PRESENTER: DANIELLE MOSER
DISCUSSION	None		
MOTION	<p>APPROVE: - approve and post on website</p> <p>1. Enrollment Policy- Board Members may have priority enrollment, per State Law. Suspension or Expelled Students policy changed in compliance with as per state law changes.</p> <p>2. Calendar Changes- need to make up 3.39 days. - Snow make up days- Proposed Days, avoiding Memorial day, including June 8th. Third quarter end March 27th.</p> <p>3. Staff Hire- Beyond the Bell, Hired Intern Mattie Carruth, for 6 hours.</p> <p>4. Minutes- From Jan. 27th Called Meeting.</p> <p>Motion: Accept the Enrollment Policy, Calendar Changes, Staff Hire, and Minutes as proposed.</p> <p>Moved by: Eric Hardy; Second Pat Feehan; Passed without Objection; Jutta von Dirke Abstain from minutes.</p>		
TOPIC: FINANCE COMMITTEE		TIME: 730 - 740	PRESENTER: ERIC HARDY
DISCUSSION	<ul style="list-style-type: none"> Finance Committee review and approve budget amendments_ <ul style="list-style-type: none"> Budget Amendments: Possible Lenders- for financing strategy, working capital financing End of Year Audit- Tia Keith Parent will work with committee 		
MOTION	<p>Motion: Amendment to Operating Budget</p> <p>Motion: FC recommends board approval authorizing the ED to pay all FSI staff the full amount of their annual contracted salaries before June 30, 2014.</p> <p>Vote: DM, AZ, EH, KL, PF, LT, KT, Carries without Objection</p> <p>Motion: : FC recommends board approval authorizing amendments to the budget as per</p> <p>Vote: All in favor, carries without Objections.</p>		
TOPIC: FACILITIES COMMITTEE		TIME: 740 TO 750	PRESENTER: DANIELLE MOSER
DISCUSSION	<ul style="list-style-type: none"> Review cost to install office building / make decision Authorize Committee to put out to bid the installation of the office building, and 3 new modular classroom buildings. 		
MOTION	<p>Motion: Authorize the Finance Committee and Exec Comm to spend up to 5K on the delivery of the office Module, \$14,400 for the purchase of three used modular buildings & 16,500 for moving the buildings Motioned by Eric Hardy, 2nd by Linda Tatsapaugh, passed without objection.</p>		

TOPIC: FUNDRAISING UPDATE		TIME: 750 - 755	PRESENTER: KATIE LOCKE
DISCUSSION	Update / Reminders / Invitation to attend & help		
TOPIC: DIRECTOR'S REPORT		TIME: 755 - 810	PRESENTER: MICHELLE VRUWINK
DISCUSSION	Enrollment Numbers: 2022 6th- 73 2021 7th- 2020- 8th- 2019- 9th- 52 2018- 10th- 35		
TOPIC: NEW BUSINESS / DISCUSSION ITEMS		TIME: 810-815	PRESENTER: DANIELLE MOSER
DISCUSSION	<ul style="list-style-type: none"> • Board recruitment - Board needs marketing / legal / academic (UNCA - academic dean type knowledge) • Liability & Risk Management Discussion: Michelle will present current school plan, board needs to articulate expectations. <ul style="list-style-type: none"> ○ Traffic protocols (DOT / Safety) ○ Extreme weather protocols ○ Risk Management / Safety - Crisis response team • Goals: <ul style="list-style-type: none"> ○ Committee Submit reports by FRIDAY before Board Meeting ○ Clarifying questions only at the meeting itself. 		
TOPIC: PERSONNEL UPDATE		TIME: 815 - 830	PRESENTER: PAT FEEHAN & MICHELLE VRUWINK
DISCUSSION	<ul style="list-style-type: none"> • Personnel Update and discussion re: process / board involvement in hiring leadership roles (top candidates) • Board will be involved in interviewing candidates for the Dean position. • Hiring event for teachers on March 28th. • MV to have meetings with each teacher to express intent to re-hire. Per prior discussion, Exec Committee to receive heads-up regarding non-renewals. 		
MOTION			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

Next steps:

- For next month's agenda & Confirm attendance at upcoming meetings
- Template for Committee meetings
- ED Evaluation - Email to follow on Friday
- Info meetings / Founder's Day
- Board Retreat to be rescheduled from 3-28-2015 because of hiring event
- April Agenda Items:
- Fundraising - Approve plan & Board contribution / ask (Push to April Agenda)

Meeting adjourned: 845