

Part-Time Custodian

Position Overview

The Custodian will perform a variety of activities cleaning and maintaining buildings 31 & 33. Staff will also control and perform routine maintenance to heating and air conditioning equipment and assist with basic grounds maintenance as time allows. Position is part-time, Mon-Fri 3:00 pm - 7:00 pm.

Responsibilities:

- Keeps buildings 31 & 33 (classrooms, offices, restrooms) in clean and safe condition:
 - Wash windows, woodwork, walls and other surfaces; clean and polish floors.
 - Replace light bulbs and fluorescent tubes.
 - Empty wastebaskets / trash / recycling.
- Tend to heating and air conditioning equipment; cleaning and making minor repairs and adjustments to heating and air conditioning equipment.
- Move equipment and supplies as directed.
- Make minor repairs to furniture or facilities.
- Assist with basic grounds maintenance as time allows.
- Reports damages or needed repairs requiring outside attention to Director of Operations.

Qualifications:

- Commitment to FSI's mission and educational model.
- Knowledge of custodial work and associated supplies, materials, and equipment.
- Working knowledge of office repairs and maintenance.
- Ability to establish and maintain good working relationships with a variety of people.
- High school diploma or GED.

Compensation

- Salary Target: Competitive

Application Process:

Please email cover letter, résumé and references to jobs@thefsi.us. **Deadline to Apply is July 31, 2017.**