**Job Description - Part-Time School Maintenance & Afternoon Bus Driver**

The Franklin School of Innovation ([FSI](http://www.sierraacademy.net/)) is a rigorous, college-preparatory, interdisciplinary, charter middle and high school in Asheville, N.C. that uses the EL Education (formerly Expeditionary Learning) model to prepare students in grades 5 -12 to create their own futures.

**As we continue to support our growth The Franklin School of Innovation is seeking a part-time School Maintenance employee.**

**School Maintenance Job Description:**

Working under the direction of the Facility Manager, maintain the daily cleanliness of the school through appropriate care and cleaning as needed. Responsible for other projects and task as assigned by administration.

* Perform cleaning and maintenance tasks and organize storage area
* Create scheduled maintenance charts and follow through on tasks as assigned
* Inspect and maintain conditions of restrooms throughout the day
* Maintain neat and clean hallways/entrances and other public spaces
* Wash indoor walls, outside doors, and windows and dust surfaces as required
* Sweep and mop floors daily
* Remove daily trash, check bins, and replace bags in containers as required
* Maintain cleanliness of outside areas including trash pick-up, light weeding, and watering plants
* Maintain and clean administrative rooms
* Other projects and activities as assigned by the administration

**Afternoon Bus Driver Description:**

The Franklin School of Innovation is looking for a part-time bus driver to drive the afternoon route each day. The route has minimal stops all on main roads.

CDL class B with S endorsement highly preferable but will consider candidates willing to obtain their CDL ASAP.

**QUALIFICATIONS**

* Must be 18 years old.
* Must possess a valid NC driver’s license.
* Must have had a valid driver’s license for a minimum of two years.

### WITHIN PAST 12 MONTHS

* No conviction of any moving violation
* No pending charge of any moving violation
* No more than one charge of any moving violation, regardless of disposition

### WITHIN PAST 60 MONTHS

* No more than three charges of moving violations of any kind
* No conviction of a moving violation combined with any other charge of a moving violation
* No charge of DWI or DUI
* No charge for reckless driving
* No charge for passing a stopped school bus

### WITHIN PAST 10 YEARS

* No suspension or revocation of the driving privilege, other than for such status offenses as lapsed insurance, failure to appear in court, and failure to comply with out-of-state citation; provided that there be no more than one suspension or revocation for such status offenses within the past 10 years.

### INDEFINITE

1. No more than one charge of DWI or DUI

**Pay:** **Competitive**

**Qualifications:**

* High School diploma or equivalent (GED) is required
* Two years or more of related work experience
* Must have good communication skills
* The ability to work 25 hours a week, with regular hours daily
* Experience working with little supervision

**Salary Target:**

* Competitive salary. The Franklin School of Innovation is committed to a Living Wage for employees

**Application Process:**

Please email application or resume to jobs@thefsi.us.   Complete application packets include: Employment application (available on the website), resume, references.

**All applications will be treated as confidential.**