**Job Description - Part-Time School Maintenance**

The Franklin School of Innovation ([FSI](http://www.sierraacademy.net/)) is a rigorous, college-preparatory, interdisciplinary, charter middle and high school in Asheville, N.C. that uses the EL Education (formerly Expeditionary Learning) model to prepare students in grades 5 -12 to create their own futures.

**As we continue to support our growth The Franklin School of Innovation is seeking a part-time School Maintenance employee.**

**Job Description:**

Working under the direction of the Facility Manager, maintain the daily cleanliness of the school through appropriate care and cleaning as needed. Responsible for other projects and task as assigned by administration.

* Perform cleaning and maintenance tasks and organize storage area
* Create scheduled maintenance charts and follow through on tasks as assigned
* Inspect and maintain conditions of restrooms throughout the day
* Maintain neat and clean hallways/entrances and other public spaces
* Wash indoor walls, outside doors, and windows and dust surfaces as required
* Sweep and mop floors daily
* Remove daily trash, check bins, and replace bags in containers as required
* Maintain cleanliness of outside areas including trash pick-up, light weeding, and watering plants
* Maintain and clean administrative rooms
* Other projects and activities as assigned by the administration

**Qualifications:**

* High School diploma or equivalent (GED) is required
* Two years or more of related work experience
* Must have good communication skills
* The ability to work 20 - 25 hours a week, with regular hours daily
* Experience working with little supervision

**Salary Target:**

* Competitive salary. The Franklin School of Innovation is committed to a Living Wage for employees

**Application Process:**

Please email application or resume to jobs@thefsi.us.   Complete application packets include: Employment application (available on the website), resume, references.

**All applications will be treated as confidential.**